

**SERVICES PROVIDED – Page 2 - Agreement**

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4346 Preserve Trail, Snellville, GA 30039

Date: \_\_\_\_\_

Phone No./email

Landlord/Property Owner: \_\_\_\_\_

\_\_\_\_\_

Business Name (if any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SERVICE PROPERTY:**

Admin.

Property Address: \_\_\_\_\_

\_\_\_\_\_

Tenant Placement

Property Address \_\_\_\_\_

\_\_\_\_\_

Access Instructions: \_\_\_ Lockbox Code/Password \_\_\_\_\_ Other \_\_\_\_\_

Alarm System: \_\_\_ Yes \_\_\_ No If Yes, Passcode \_\_\_\_\_

Advertise Online Sites: \_\_\_ Craigslist \_\_\_ Zillow \_\_\_ Website

Marketing: \_\_\_ Sign on Property

Service Property  Eviction  Inspection (check Lease/Rental Agreement for the notice allowed, etc. 24-hour notice)

Phone #/email

Tenant(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Agreement to Services Provided** \_\_\_\_\_  
Landlord/Property Owner

\_\_\_\_\_  
Date

These services are for a term of up to 90 days unless otherwise specified and agreed upon, in writing and signed by both parties. All services are on a referral basis or as a representative or contract basis.